

Annex 10: CLEAA core group meeting reports

CLEAA CORE GROUP MEETING 11th April 2007 Caucus Room 8, ECA Conference Centre Addis Ababa, Ethiopia

In attendance

1. Paul Martin (The World Bank)
2. Abdulrahman Issa (CLEAA and IUCN EARO)
3. Jonathan Allotey (EPA Ghana)
4. Faouzi Hamouda (CITET)
5. Rachid Nafti (CITET)
6. Peter Acquah (UNEP/AMCEN)
7. Isatou Gaye (ECA)
8. David Kinyua (USAID East Africa)
9. Ebenezer Sampong (EPA Ghana)
10. Ignace A. Mchallo (NEMC, Tanzania)
11. Mark Stoughton (Cadmus Group)

Agenda

1. Welcome and introduction
2. Adoption of the agenda
3. Update and discussion on the implementation of action points agreed during the meeting of 20th May 2006-Stavanger Forum
4. Progress report for 2006 from the CLEAA coordinator including progress on Current Initiatives (EIA PD Fellowship, Technical assistance for EIA effectiveness)
5. Briefing, Questions and Answers: The World Bank's Partnership for Environmental Assessment in Africa (PEAA) and its relationship to CLEAA.
6. CLEAA program and directions for the next year:
 - a. PEAA & advancing the CLEAA substantive program—next steps
 - b. CLEAA coordination, its business model development and partnership linkages
 - c. Other issues/general discussion
7. Strategy for CLEAA participation at IAIA'07
8. AoB and Closure

Discussions

Agenda 1: Welcome and Introduction

A. Issa, CLEAA coordinator who facilitated the meeting welcomed all participants. He expressed his heartfelt appreciation for their interest and support to CLEAA and for availing time to take part in the meeting. This was followed by all participants introducing themselves, field of work and organizations.

Agenda 2: Adoption of the agenda:

The meeting agenda was adopted as suggested

Agenda 3: Update and discussion on the implementation of action points agreed during the meeting of 20th May 2006-Stavanger Forum

The meeting was briefed on the progress made in the implementation of action items agreed during last CLEAA meeting held in Stavanger, Norway. It was noted that all agreed points are on going, still being implemented by various partners and are on different stages of implementation. The list of agreed points is attached as Annex 2

Agenda 4: Progress report for 2006/2007 from the CLEAA Coordinator

A brief progress report on activities undertaken during 2006/2007 was presented. Activities implemented include: (i) organization of the CLEAA core meeting in Stavanger, Norway (ii) CLEAA's participation in the 11th Session of African Ministerial Conference on Environment(AMCEN) (iii) planning for ECA-CLEAA workshop on the review of effectiveness of EIA in Africa (iv) addressing various needs/requests by nodes. (v) CLEAA was also able to start implementation of the third round of the EIA Professional Fellowship programme for Eastern Africa through Eastern Africa Association for Impact Assessment (EAAIA). (vi) A pilot project on the review of the effectiveness of EA system in Mali and Madagascar was implemented. (vii) During the period, consultations were started with World Bank on a new initiative known as Partnership for Environmental Assessment in Africa.

Agenda 5 and 6: Partnership for Environmental Assessment in Africa (PEAA) and CLEAA's Next Steps

A brief presentation on the scope and objectives of the initiative was made by Paul Martin. The meeting deliberated on various issues and made suggestions on implementation arrangement as follows:

i. PEAA Objective and scope:

- a. The meeting agreed with the suggested objective of the partnership. However, recommended its improvement by emphasizing the need for "strengthening CLEAA network and its members".
- b. It should operate as "partnership" that brings together all those involved in EA capacity building efforts in Africa and should not be a partnership of donors only.
- c. The PEAA should consider modalities to include North Africa sub-region in its partnership activities as it is one of the CLEAA's operating geographical sub region.
- d. Solicit support and contribution of the African Government
- e. Ensure that all nodes are fairly represented taking cognizance of their capacity situation.

ii. Coordination and Operations

- a. CLEAA should coordinate the Partnership, CLEAA board to provide policy and strategic guidance as necessary in the operations of the Partnership.
- b. CLEAA secretariat will facilitate operations of the Partnership with guidance from CLEAA Board.
- c. SAIEA will manage the funds of the partnership.
- d. Need to strengthen capacity of other Nodes to ensure their effective participation and contribution to the PEAA

iii. Repositioning CLEAA

- a. Strengthen CLEAA to a network/centre of expertise in EIA in Africa; improve its current virtual character and business model.
- b. Finalize its registration in Namibia and Improve CLEAA management framework by

- operationalizing its constitution.
- c. Establish a fulltime coordination support for CLEAA through a small secretariat of fulltime staff.
 - d. More efforts should be made to accelerate CLEAA recognition by, and linkages with NEMA/EPAs (National Environment Management Authorities/Environmental Protection Agencies), other African initiatives like New Partnership for Africa's Development (NEPAD) and Regional Economic Commissions (RECs).

iv. Suggested activities needing immediate attention

- a. CLEAA should strengthen its role in EA knowledge distribution in Africa.
- b. Facilitate coordination of efforts for enhancing contribution of African EA experts, improving quality of EA expertise through e.g. certification of experts, development of standards.

v. Way forward/Next Step

Convene a follow up CLEAA core meeting on 13th April 2007 that will include all nodes representatives, discuss PEAA operationalization and internalization and agree on needed actions with time table.

Agenda 7: Strategy for CLEAA preparation and participation at IAIA '07

The meeting was informed that there are no plans to organize a formal CLEAA consultation meeting this year during IAIA '07. CLEAA secretariat has tried to look for funds to enable some members participate but this has not been successful. IAIA has advised that CLEAA can utilize practitioners forum sessions for CLEAA consultations if need be.

In deliberating the issue the meeting strongly suggested the following:

- (i) CLEAA must keep the momentum of participation in IAIA conferences and organizing its own consultation meetings during the conference;
- (ii) CLEAA secretariat to work on the need and possibility that a specific CLEAA meeting is organized during IAIA '07. The meeting should aim as its agenda, the following:
 - (a) Reporting on the outcomes of the ECA –CLEAA Workshop on the Review of the EA effectiveness in Africa
 - (b) Launch or at least further awareness raising of the PEAA initiative
 - (c) Deliberate on suggestions for strengthening of CLEAA's engagement with the upcoming IAIA annual conferences especially taking note of the application by Ghana to host the conference in the near future and the need for effective participation of Africa practitioners and strengthening Africa EA profile.
- (iii) CLEAA coordinator (A. Issa) should attend IAIA '07 and facilitate organization of the CLEAA meeting.
- (iv) CLEAA secretariat should look for funding to support participation of the CLEAA coordinator

CLEAA CORE GROUP MEETING
13th April 2007
Addis Ababa, Ethiopia
ECA conference

In attendance

- | | |
|---|--|
| 1. Paul Martin (The World Bank) | 8. Dieudonne Bitondo (SEACA) |
| 2. Abdulrahman Issa (CLEAA and IUCN EARO) | 9. Peter Acquah (UNEP/AMCEN) |
| 3. Jonathan Allotey (EPA Ghana) | 10. Issa Maman-Sani (WAAEA) |
| 4. Arne Dalfelt (NIBR) | 11. Isatou Gaye (ECA) |
| 5. Amadou Konare (The World Bank) | 12. Morgan L. Hauptfleisch (SAIEA) |
| 6. Rachid Nafti (CITET) | 13. Maureen Babu (CLEAA and IUCN EARO) |
| 7. Reinoud Post (NCEIA) | 14. Faouzi Hamouda (CITET) |

Agenda

Operationalization of Partnership for Environmental Assessment in Africa (PEAA) programme between CLEAA and The World Bank

Discussions

The meeting agreed on the following:

- I. Permanent base/home for CLEAA:
 - Coordination of CLEAA is based on a 3-year rotational basis between the nodes. However, its constitution provides for amendment by a resolution passed by two-thirds majority of the Board of Trustees. Currently, the coordination of the Pan Africa EIA network is by the Eastern Africa Association for Impact Assessment (EAAIA)
 - Under PEEA programme and in consideration of CLEAA's future plans, there may be a need to have a permanent secretariat (home/base) for CLEAA as a Pan Africa network either within the (i) established nodes, or (ii) CLEAA partners e.g. ECA.
 - Alternatives for determining a final base for CLEAA would be an ongoing process and will be considered within the 3 years of the PEEA programme. This process will be guided by an established core group. However, for the purpose for implementation of the PEEA programme, it was agreed that SAIEA would manage the Development Grant Facility (DGF) funds and CLEAA secretariat will develop other required management structures.
- II. Registration of CLEAA
 - Finalization of registration of CLEAA in Namibia by SAIEA to give it a legal basis and recognition by African governments.
- III. Execution of PEEA and establishment of the partnership:
 - There are two documents to facilitate implementation of PEEA programme (i) Partnership agreement with CLEAA , donors and other members of the partnership (ii) bilateral agreement between The World Bank and fund management agency i.e. SAIEA

- CLEAA coordinator shall take lead in implementation of the PEAA programme
- SAIEA would manage the DGF funds for implementation of the PEEA programme, and can manage any other additional funds from other donors as agreed by the partnership (which consists of CLEAA's Board of Trustees, the respective donors/development partners in the partnership, and a representative of IAIA). CLEAA's Board of Trustees consists of the 6 nodes namely Eastern Africa Association for Impact Assessment, West African Association for Environmental Assessment, Indian Ocean Islands Association for Environmental Assessment, Secretariat for the Environmental Assessment in Central Africa, Southern Africa Institute for Environmental Assessment and North Africa node-currently based at CITET).
- Members of the partnership to be part of the Executive Committee
- Being a member of the partnership does not pre-empt partners to develop EA-capacity development initiatives outside the PEAA context
- CLEAA's secretariat will be the Secretariat of the partnership

IV. PEAA programme

- Establish criteria and guidelines for node work plans to be eligible for implementation under PEAA programme.
- CLEAA secretariat will develop and coordinate a process to receive and approve nodes' work plans to be submitted for funding under PEAA.
- Consideration for nodes to submit rolling plans (e.g. 3-year work plans). However, the nodes will still be required to submit their respective annual budgetary requirements through CLEAA secretariat for approval.
- The partnership will hold annual work planning meetings and will endorse a partnership work program that is agreed on unanimously by members of the partnership through voting.
- Commitment of funds to implement work programmes will be agreed during the work planning sessions. The agreed work plan will only include components that have secured funding.
- The Partnership's Executive Committee may invite observers (e.g. ECA, AMCEN etc) to the annual work planning meetings